### Producer: Baoyu (Fujian) Plastic Co., Ltd. DBID: 383772 and Audit Id: 190674 Audit Date: 25/08/2020

DBID : 383772 and Audit Id : 190674 Audit Date : 25/04 Audit Type : Full Audit



Auditee :	Baoyu (Fujian) Plastic Co., Ltd.
Audit Date From :	25/08/2020
Audit Date To :	25/08/2020
Expiry Date of the Audit :	Please refer to the producer profile in the amfori BSCI platform
Auditing Company :	BureauVeritas
Auditor's Name(s) :	Stanley Yang(Lead)
Auditing Branch (if applicable) :	

# **amfori (D)** BSCI Trade with purpose

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Definitions		
Rating	A combination of ratings per Performance Area where:	Consequence
A Very Good	<ul> <li>Minimum 7 Performance Areas rated A</li> <li>No Performance Areas rated C, D or E These are three examples:</li> <li>A A A A A A A A A A A A A A A</li> <li>A A A A A A A A A A B B B</li> <li>B B B B B B B</li> </ul>	The auditee has the level of maturity to maintain its improvement process without the need for a follow-up audit.
B Good	<ul> <li>Maximum 3 Performance Areas rated C</li> <li>No Performance Areas rated D or E</li> <li>These are three examples:</li> <li>A A A A A A B B B B B B B B B</li> <li>A A A A A B B B B B B B C</li> <li>B B B B B B B B B B B C C C</li> </ul>	The auditee has the level of maturity to maintain its improvement process without the need for a follow-up audit.
C Acceptable	<ul> <li>Maximum 2 Performance Areas rated D</li> <li>No Performance Areas rated E</li> <li>These are three examples:</li> <li>A A A A A A A A A A C C C C C</li> <li>A A A A A A B B B B C C C C D</li> <li>C C C C C C C C C C D D</li> </ul>	The auditee needs follow up to support its progress. Following the completion of the audit, the auditee develops a Remediation Plan within 60 days.
D Insufficient	<ul> <li>Maximum 6 Performance Areas rated E These are three examples:</li> <li>A A A A A A A A A A A D D D</li> <li>A A A B B B C C C D D D E</li> <li>D D D D D D D E E E E E E E</li> </ul>	The auditee needs follow up to support its progress. Following the completion of the audit, the auditee develops a Remediation Plan within 60 days.
E Unacceptable	<ul> <li>Minimum 7 Performance Areas rated E These are three examples:</li> <li>A A A A A A E E E E E E E E A A B B C D E E E E E E E E E E E E E E E E E E E</li></ul>	amfori BSCI Participants shall closely oversee the auditee's progress as the producer may represent a higher risk than other business partners.
Zero Tolerance	A Zero Tolerance issue was identified (see amfori BSCI System Manual Part V – Annex 5: amfori BSCI Zero Tolerance Protocol)	Immediate actions are required. The amfori BSCI Zero Tolerance Protocol is to be followed.



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### Main Auditee Information

Name of producer :	Baoyu (Fujian) Plastic Co., Ltd.				
DBID number :	383772				
Audit ID :	190674				
Address :	No. 616, Jinxin Road, Jiangtou, Chendai To	lo. 616, Jinxin Road, Jiangtou, Chendai Town, Jinjiang City, Quanzhou			
Province :	Fujian	Country :	China		
Management Representative :	Mr. Hua Yin/ Manager				
Contact person:	Hua Yin	Sector :	Non-Food		
Industry Type :	Plastic Industry	Product group :	Plastic and articles thereof		
Product Type :	Rubber mats				



DBID : 383772 and Audit Id : 190674 Audit Date : 25/08/2020 Audit Type : Full Audit



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### Audit Details

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Audit Range :	Sull Audit	Follow-u	p Audit		
Audit Scope :	Main Auditee	🗌 Main Au	ditee & Farms		
Audit Environment :	🛛 Industrial		ural 🗌 :	Small Producer	
Audit Announcement :	S Fully-Announced	🗌 Fully-Un	announced	Semi-Announced	
Random Unannounced Check (RUC) :	No				
Audit extent (if applicable) :	none				
Audit interferences or contingencies (if applicable) :	none				
Overall rating :	С				
Need of follow-up :	Yes		If YES, by :	25/08/2021	

Rating p	per Perfor	mance A	rea (PA)									
PA 1	PA 2	PA 3	PA 4	PA 5	PA 6	PA 7	PA 8	PA 9	PA 10	PA 11	PA 12	PA 13
С	С	Α	Α	В	D	Α	Α	Α	Α	Α	С	Α

### Executive summary of audit report

According to business license, Baoyu (Fujian) Plastic Co., Ltd. (宝裕(福建) 塑胶有限公司) was located at No. 616, Jinxin Road, Jiangtou, Chendai Town, Jinjiang City, Quanzhou. (福建省泉州市晋江市陈埭镇江头村晋新中路616号).

The factory was established in 2018. And the factory being audited specialized in the manufacture of Rubber mats. The factory occupied the 1F of one 6storey production building. The working conditions in the workshop were bright and safe. The main production activities in the factory included cutting, assembly, inspection and packing.

Employees were paid at monthly rate. Wages were paid via cash before 5th of each month for the wages of the previous month. The factory used face scan machine and finger print to record employees' working hours. As per the factory management, the factory arranged one shift for all production employees.

There were a total of 39 employees in the factory, including 6 non-production employees and 33 production employees. There 19 male employees and 20 female employees. The working hour is from 8:00 to 18:00 with 2-hour lunch break from 12:00 to 14:00. According to payroll and attendance records of 15 sampled workers (5 samples from December 2019 and May, July 2020 respectively), it was noted that

According to payroll and attendance records of 15 sampled workers (5 samples from December 2019 and May, July 2020 respectively), it was noted that the minimum wages paid to employees was RMB 1900 per month, which was higher the local minimum wage of RMB 1720 per month since January 1, 2020. Further, all sample employees were paid 150% of their normal wage for the overtime working hours on the normal working days and 200% of their normal wage for the overtime working hours on the normal working hours on the rest days. No overtime working hours were noted on the statutory holidays. The maximum monthly overtime hour was 62 hours.

According to the social insurance receipt provided by the factory management, it was noted that 25 out of 39 (64%) employees were provided with unemployment, pension, maternity, illness and accident insurance in July 2020. In addition, the factory purchased a commercial accident insurance for all employees with valid period from August 01, 2020 to July 31, 2021.

The attendance records were cross-checked against production records and confidential interviews were conducted with 5 employees from different departments. No inconsistencies regarding working hours were found.

In the beginning of the audit, an opening meeting was held with factory representatives including Mr. Yin Hua / Manager, Mr. Luo Jie / Worker representative, Mr. Chen / Admin. All of the findings were disclosed and discussed and a draft corrective action plan was explained to these factory representatives, and Mr. Yin Hua / Manager, agreed with the findings and signed the corrective action plan.

### Remark:

 There is no contractor/agencies/government waivers/collective bargaining used or available by the auditee, which makes the contractor license/agency labour contract/government waivers/collective bargaining agreements not applicable.
 Auditor (Stanley Yang) APSCA number: RA21702342.



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### **Ratings Summary**

Auditee's background information					
Auditee's name :	Baoyu (Fujian) Plastic Co., Ltd.	Legal status :	Limited company		
Local Name :	宝裕(福建)塑胶有限公司	Year in which the auditee was founded :	2018		
Address :	No. 616, Jinxin Road, Jiangtou, Chendai Town, Jinjiang City,	Contact person (please select) :	Hua Yin		
Province :	Fujian	Contact's Email :	ystcyinhua@126.com		
City :	Quanzhou	Auditee's official language(s) for written communications :	Mandarin		
Region :	North East Asia	Other relevant languages for the auditee :	N/A		
Country :	China	Website of auditee (if applicable) :	N/A		
GPS coordinates :	N24°48'59.36", E118°37'36.38".	Total turnover (in Euros) :	2500000.00		
Sector :	Non-Food	Of which exports % :	50.00		
Industry :	Plastic Industry	Of which domestic market % :	50.00		
If other, please specify :		Production volume :	2,000,000 pieces per month		
Product Group :	Plastic and articles thereof	Production cost calculation :	Yes		
If other, please specify :		Lost time injury calculation cost :	No		
Product Type :	Rubber mats				

Auditee's employment structure at the time of the audit
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Total number of workers :       39       Total number of workers in the production unit to be monitored (if applicable) :       0				
	MALE WORKERS	FEMALE WORKERS		
Permanent workers	19	20		
Temporary workers	0	0		
In management positions	4	2		
Apprentices	0	0		
On probation	0	0		
With disabilities	0	0		
Migrants (national citizens)	15	15		
Migrants (foreign citizens)	0	0		
Workers on the permanent payroll	19	20		
Production based workers	0	0		
With shifts at night	0	0		
Unionised	0	0		
Pregnant	-	0		
On maternity leave	-	0		



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### **Finding Report**

Performance Area 1 : Social Management System and Cascade Effect	
Full Audit [Audit Id - 190674] Audit Date: 25/08/2020 PA Score: C	Deadline date:01/12/2020
GOOD PRACTICES: None	
<ul> <li>AREAS OF IMPROVEMENT:</li> <li>The effective management system had been set up to implement the BSCI Code of Conduct. The BSCI Code of Conduct in the workshop for workers review. Mr. Yin Hua / Manager was appointed to ensure that the BSCI values and satisfactory manner. Through the management interview, it was confirmed that the management representative had if Code of Conduct. Further, the auditee had identified their significant business partners and required the business part being comply with BSCI Code of Conduct. However, the auditee's did not organize the workforce capacity properly to According to the time records provided by the auditee, the employees had worked in excess of the statutory overtime 被审核方建立了执行BSCI行为守则的有效管理体系。车间张贴了BSCI的行为守则供员工参考。已委任Mr. Yin Hua / M则以令人满意的方式执行。通过管理代表访谈证实,管理代表对BSCI行为守则有深入的理解。工厂识别了主要的商业签订了共同遵守BSCI行为守则协议。但是,被审核方没有合理组织劳动力以减少加班时间。根据被审核方提供的工时出了法律要求。</li> <li>1.4 It was noted that the auditee had established capacity analysis procedure and conducted capacity analysis and estal However, according to the time records from the auditee, employees worked in excess of the statutory overtime hur 1.4 被审核方制定了产能规划程序,对产能进行了规划,制定了生产计划。但根据厂方提供的工时记录,审核员发现员工力符合BSCI1.4条款</li> </ul>	t principles are followed in a good understand of the BSCI thers to sign agreement on or educe the overtime hours. hour limits. anager确保BSCI的价值和原 伙件,并要求商业合作伙伴 记录发现,员工加班时间超 plished the production plan. limits. This violated BSCI
Remarks from Auditee: None	
Performance Area 2 : Workers Involvement and Protection	
Full Audit [Audit Id - 190674] Audit Date: 25/08/2020 PA Score: C	Deadline date:01/12/2020
GOOD PRACTICES: None	
AREAS OF IMPROVEMENT:           The auditee communicated with workers and their representatives on work-related issues regularly. The auditee had Conduct in Chinese in the workshops to make workers aware of their rights and responsibilities. The interviewed wor legal benefits, such as social insurance, national holidays, paid annual leaves, overtime premiums, etc.           エ厂定期与员工和员工代表就工作相关事宜进行沟通,年间张贴了中文版的BSCI行为守则来确保员工知晓其权利和义 受的法定的福利待遇,例如社保,法定节假日,有薪年假,加班费,等等。	kers were aware of their
2.2 Although the auditee had defined long term goals to protect workers, workers and worker representatives were not in goals. This violated BSCI 2.2. 虽然被审核方建立了保护员工的长期目标,但是员工和员工代表没有参与到长期目标的制定中。不符合BSCI2.2条款。	ũ
2.4 - The auditee had established the written procedure on training program. And the auditee provided the training records employees were provided with relevant training. However, the worker and worker representatives were not well awar This violated BSCI 2.4. 厂方已建立书面的培训程序对所有员工进行BSCI行为守则的培训。且工厂提供了培训记录显示对所有人员进行了相关 对BSCI行为守则的认识不够充分。不符合BSCI2.4条款	s to indicate that all e of BSCI Code of Conduct.
Remarks from Auditee: None	
Performance Area 3 : The rights of Freedom of Association and Collective Bargaining	
Full Audit [Audit Id - 190674] Audit Date: 25/08/2020 PA Score: A	Deadline date:
GOOD PRACTICES: None	
AREAS OF IMPROVEMENT:           The auditee had established the policy and procedure on the rights of Freedom of Association and Collective Bargain established in this factory, but the management respects the rights of workers to select the workers' representatives are communication between workers' representatives and workers. Two workers' representatives were selected freely in this factory. The workers' representatives whow about their job responsibility.           TC // 2 coordinates         TC // 2 coordinates           TC // 2 c	and encourages the 2019 by all employees in
Pomarka from Auditor	

Remarks from Auditee:



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### Performance Area 4 : No Discrimination

Full Audit [Audit Id - 190674] Audit Date: 25/08/2020 PA Score: A

Deadline date:

### GOOD PRACTICES:

None

### AREAS OF IMPROVEMENT:

The auditee had established the policy and procedure of non-discrimination and relevant training was provided to all employees regularly. The management treated all employees equally. The factory did not discriminate workers because of they were migrant workers, or because of their age, gender, nationality, or religions. No discrimination was noted during interview process and document review process. 工厂建立了反歧视政策和程序,并提供相关的培训给所有的员工。工厂的管理层平等地对待所有地员工。工厂不会因为工人是外地人而歧视他们, 也不会因为他们的年纪, 性别, 民族, 或者宗教信仰而歧视他们。访谈过程和文件审核过程都没有发现歧视现象。

### Remarks from Auditee:

### Performance Area 5 : Fair Remuneration

Full Audit [Audit Id - 190674] Audit Date: 25/08/2020 PA Score: B

Deadline date:01/12/2020

### GOOD PRACTICES:

None

### AREAS OF IMPROVEMENT:

The policy and procedure on compensation and benefits were established and communicated to employees through training and posting the relevant documents at workplace. The legal minimum wage standard was posted in the workshops. The auditee paid wages to its employees in a timely, regularly, and fully manner. The factory paid overtime premiums to the workers as according to the law requirement. The factory paid the workers basic salary which based on their positions and skills to achieve the fair remuneration. However, the factory provided social insurance to part of the workers, but not all the workers.

. 工厂建立了薪酬和福利待遇的政策和程序,并通过培训和张贴相关文件在车间的方式来告知员工。车间张贴了当地的最低工资标准。工厂将工资按 时,定期,全额发放给员工。工厂按照法律要求支付员工加班费。工厂基于工人的职位和技能来定的基本工资,以达到公平报酬的目的。但是工厂 提供社保给部分员工,而不是提供给所有的员工。

## 5.5 According to the social insurance receipt provided by the factory management, it was noted that 25 out of 39 (64%) employees were provided with unemployment, pension, maternity, illness and accident insurance in July 2020. In addition, the factory purchased a commercial accident insurance for all employees with valid period from August 01, 2020 to July 31, 2021. This violated Article 73 of the Labor Law of the People's Republic of China.

由工厂提供的2020年07月份的社保缴费收据显示:工厂仅为25/39(64%)名员工提供了失业,养老保险,生育保险,医疗保险和工伤保险。另外, 工厂为全部员工提供了商业意外保险,有效期从2020年8月1日至2021年7月31日。根据《中华人民共和国劳动法》第73条

### Remarks from Auditee:

### None

### Performance Area 6 : Decent Working Hours

Full Audit [Audit Id - 190674] Audit Date: 25/08/2020 PA Score: D

Deadline date:01/12/2020

### GOOD PRACTICES:

None

### AREAS OF IMPROVEMENT:

The auditee established the working hour policy as according to local law and BSCI Code of Conduct. The normal working hours were 8 hours per day and 40 hours per week. All the sampling employees were provided with at least one day off during a seven-day period. The factory grants workers the right to resting breaks in the working days and leaves the factory freely when their shifts end. However, the overtime hours exceed the legal requirement of not exceeding the 36 hours overtime per month.

the legal requirement of not exceeding the 36 hours overtime per month. 被审核方根据当地法律和BSCI行为守则要求制定了工作时间政策,员工正常上班时间为每天8小时和每周40小时。所有抽样员工都有保证每7天休息1天。工厂保证员工上班有正常的休息时间以及下班后可以自由地离开工厂。但是被审核方员工的加班时间超出了法规要求的每月加班不超过36小时的规定。

#### Remarks from Auditee: None





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Perfo	ormance Area 7 : Occupational Health and Safety	
	idit [Audit Id - 190674] Audit Date: 25/08/2020 PA Score: A	Deadline date:01/12/2020
GOOD None	PRACTICES:	
<u>AREA</u>	S OF IMPROVEMENT: The auditee had collected the laws and regulations on occupational health and safety and established the relevant Health and safety trainings including drills were provided to all workers and management to enforce their awareness twice a year and the latest two fire drills were conducted. The auditee had taken certain measures to protect employ Firefighting equipment such as emergency lights, exit signs, fire extinguishers, fire hydrants, fire alarms, and etc. we maintained in this factory, monthly checks were conducted for firefighting equipment. Through the onsite testing, it to firefighting equipment were functional. Interviewed workers know how to evacuate during an emergency and know equipment. First aid kits, clean drinking water, and clean toilets, and etc. were provided to employees in the worksh health and safety issues such as PPE, ect., were noted during this audit. Remark: There was no canteen, no transg in this factory. If wg Tww@kpcyetAtXhitz#ntx规, 并制定了Tww@kpcyet.comgtwatepe.comgt	S. Fire drills were conducted yees' health and safety. ere installed and well yeas confirmed that all the now to use firefighting ops for free of use. However, nortation, or dormitory provided 高管理人员和员工的意识。每器、消防栓,消防警铃等消防. 使用消防设施。车间配备了药
7.6 -	审核员发现被审核方的职业健康安全政策的制定没有员工的参与。不符合BSCI 7.4 审核员发现被审核方的职业健康安全政策的制定没有员工的参与。不符合BSCI 7.4 It was noted that 3/3 cutting employees were wearing normal cotton masks, instead of activated carbon masks. Thi the People's Republic of China on Production Safety 审核员发现工厂裁床车间3/3名员工佩戴的是普通棉口罩,而不是活性炭口罩。不符合《中华人民共和国安全生产法	
	ormance Area 8 : No Child Labour	
	Idit [Audit Id - 190674] Audit Date: 25/08/2020 PA Score: A	Deadline date
None		
AREA	S OF IMPROVEMENT: The facility had established hiring procedure regarding prohibition use of child labor and established remediation pr to set up measures for recruiting child labor incidentally. The facility would verify all employees' original ID cards be photocopies of employees' ID cards in the personnel files. No child labor was detected or reported in current audit. 被审核方建立了禁止使用童工的招聘制度,并且制定了童工补救措施以建立意外招聘童工的应对措施。被审核方在招 原件并保留其复印件在员工档案里。此次审核未发现或者汇报有童工。	fore employment and keep the
<u>Rema</u>	rks from Auditee:	
Perfo	ormance Area 9 : Special protection for young workers	
Full Au	ıdit [Audit Id - 190674] Audit Date: 25/08/2020 PA Score: A	Deadline date
GOOD None	PRACTICES:	
AREA	S OF IMPROVEMENT: There was no young worker in this factory. The factory had established the policies to ensure young workers' workin requirement and young workers not to contact with hazardous materials such as chemicals. The management repre about the regulations on young workers protection. The risk assessment also including the risk of young workers m factory. 审核发现工厂没有雇佣未成年工。工厂建立了政策确保未成年工的工作时间不超过法定要求以及禁止未成年工接触有	esentative was well know ay face during working in this

Remarks from Auditee:



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	rmance Area 10 : No Precarious Employment	
Full Aud	dit [Audit Id - 190674] Audit Date: 25/08/2020 PA Score: A	Deadline date
GOOD None	PRACTICES:	
AREAS	<b>OF IMPROVEMENT:</b> The factory established the recruitment process according to local legal requirement. Through management interview at was confirmed that all the employees had to sign standard labor contracts with the auditee and kept one copy by thems 工厂根据当地的法规要求建立了招聘程序。通过管理层访谈和员工访谈证实,所有员工进厂时必须签标准的劳动合同,并同。	elves.
<u>Remark</u>	ks from Auditee:	
Perfo	rmance Area 11 : No Bonded Labour	
Full Aud	dit [Audit Id - 190674] Audit Date: 25/08/2020 PA Score: A	Deadline date
GOOD None	PRACTICES:	
	COF IMPROVEMENT: The auditee had established a written policy and procedure against involuntary labor. No any form of servitude, forced, trafficked or non-voluntary labour was identified during the audit. Employees could leave the facility when their shifts emrestriction was noted and employees could access to toilets and drinking waters freely without any restriction. The audit original ID cards and kept the photocopies of the ID in the personnel files as per recruitment process. No original docum by the audite. Employees could freely terminate the employment contracts 30 days in advance through written notice. 工厂针对非自愿劳工建立了书面的政策和程序。在审核期间未发现任何形式的奴役,强迫,抵债,契约,买卖和非自愿费自的离开工厂。被审核方未限制员工在厂区内的自由行动且员工可以自由地使用洗手间和饮水设施。被审核方检查应聘件的复印件在其个人档案中,但是不会将其原件扣留。员工提前30天通知就可以自由选择终止劳动关系。	ded freely. No movement ee checked applicants' nents would be withheld 了工。员工在下班之后可以
	rmance Area 12 : Protection of the Environment	
	dit [Audit Id - 190674] Audit Date: 25/08/2020 PA Score: C	Deadline date:01/12/2020
	PRACTICES:	
<u>AREAS</u> 12.1 -	<b>b OF IMPROVEMENT.</b> The auditee had established written policies of environmental protection to respect the local law requirements and BSC environmental impact assessment was conducted and hazardous waste were collected and disposed by qualified comp environmental protection was provided to all employees regularly. The factory collected the laws and regulations on envirogularly and the management representative was well know about the laws and regulations on environmental protection TF建立了书面的环境保护政策来保证遵守当地的法律以及BSCI的要求。被审核方有做环境影响评价,并且危险废弃物行和处理。关于环境保护方面的培训有定期提供给员工和管理人员。工厂定期收集环境保护相关的法律和法规,且管理者代律法规。 It was noted that the factory did not work out the report of environmental impacts. This violated Article 16 of Law of the Factory and the management representative of environmental matched and the provide to all employees regularly.	any. The training on ironmental protection n. 有经过有资质的公司回收 式表清楚环境保护方面的法
	China on Appraising of Environment Impacts 审核员发现工厂未有办理环评文件。根据《中华人民共和国环境影响评价法》第16条	
12.3 -	It was noted that factory management was unable to provide the approval document for on-site inspection and acceptar environmental protection facilities for review. In accordance with Article 17 of the Regulations on Environmental Protecti Acceptance for Completed Construction Project	
	审核员发现工厂未能提供建设项目竣工环境保护验收文件。根据《建设项目竣工环境保护验收管理办法》第17条	



DBID : 383772 and Audit Id : 190674 Audit Date : 25/08/2020 Audit Type : Full Audit



### Performance Area 13 : Ethical Business Behaviour

Full Audit [Audit Id - 190674] Audit Date: 25/08/2020 PA Score: A

Deadline date:

### GOOD PRACTICES:

None

### AREAS OF IMPROVEMENT:

The auditee fully respects the requirement of this performance area. The auditee established the ethical business behaviour procedure, identified 

### **Remarks from Auditee:**



DBID : 383772 and Audit Id : 190674 Audit Date : 25/08/2020 Audit Type : Full Audit



Summary	Summary															
Audit Type	Date	Audit Id	PA1	PA2	PA3	PA4	PA5	PA6	PA7	PA8	PA9	PA10	PA11	PA12	PA13	Overall Rating
Full Audit	25/08/2020	190674	С	С	A	A	в	D	A	A	A	A	A	С	A	С



DBID : 383772 and Audit Id : 190674 Audit Type : Full Audit Audit Date : 25/08/2020



### **Producer Photos**



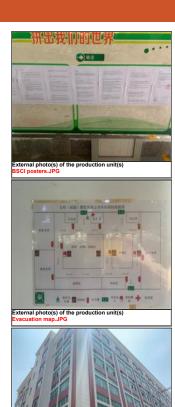




xternal photo(s) of the production unit(s)

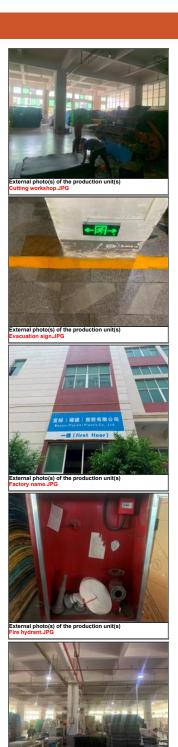












al photo(s) of the production unit(s) g workshop.JPG



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